

Victoria Motor Sports Club

P.O. Box 48132, 3575 Douglas Street,
Victoria, B. C., V8Z 7H5



Club Constitution and By-Laws

2026 Edition

Victoria Motor Sports Club
CONSTITUTION AND BYLAWS

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Revisions Table

Description of Edits	Date Enacted	Editor
<ul style="list-style-type: none">• Clean up wording related to family memberships including; number of members allowed, age of children and voting on club business• Clean up wording to comply with Societies Act requirements	2016-11-01	R. Reimer/K Rhynas
<ul style="list-style-type: none">• Addition of probationary Active and Family memberships• Adjust wording in suspension of memberships to include route for probationary membership suspensions• Align wording of meetings to include online and only one in person meeting in October, the AGM• Increase Executive discretionary spending limit• Change he or she to they	2026-10-08	K. Rhynas

CONSTITUTION

1. The name of the Society is: VICTORIA MOTOR SPORTS CLUB.
2. The objectives of the Society are:
 - (a) To foster the sport of motoring in Greater Victoria and to encourage safe driving habits.
 - (b) To sponsor and conduct rallies, trials, gymkhanas, speed events and all other motorsports and social events.
 - (c) To do anything not prohibited by the Bylaws considered by the Executive to be likely to further the objects for which the Society is formed.
3. The operations of the Society are to be chiefly carried out on Vancouver Island.
4. This society is a member funded society. It is funded primarily by its members to carry on activities for the benefit of its members. On its liquidation or dissolution, this society may distribute its money and other property to its members.

BYLAWS

1. "The Club" shall mean the Victoria Motor Sports Club.
2. The rules contained in Robert's Rules of Order shall govern the Club in all cases to which they are applicable, and in which they are not inconsistent with the Bylaws or special rules of order of this Club.

ARTICLE 1 - MEMBERSHIP

SECTION A - CATEGORIES

1. There shall be six classes of membership in the club, namely:
 - (a) **ACTIVE MEMBERS:** Active members are those who have paid their membership fee for the current year. Only Active Members may vote or hold office.
 - (b) **PROBATIONARY MEMBER:** Probationary members are those that have never been a VMSC member and who have paid their membership for the current year but have not completed three in person events. Probationary members can vote but cannot hold an executive office. Once these members have completed three events the executive may approve them as an Active member.
 - (c) **FAMILY MEMBERSHIP:** Family Memberships shall include a spouse and children under the age of majority (under 19 years of age), all as Active Members, provided that only the prime Membership applicant may vote or hold office.
 - (d) **PROBATIONARY FAMILY MEMBERSHIP:** Probationary members are those that have never been a VMSC member and who have paid their membership for the current year but have not completed three in person events. Probationary members can vote but cannot hold an executive office. Once these members have completed the three events the executive may approve them as a Family Membership.
 - (e) **HONORARY MEMBERSHIP:** The Club may, at its annual general meeting, grant Honourary membership as a token of recognition. Honourary members shall not be entitled to vote or hold office unless they are also Active members, but they may attend meetings or events and participate in discussions or debates. Honourary memberships existing at January 1, 2013 shall continue to hold the status of full Active Members.
 - (f) **LIFETIME MEMBERSHIP:** A member who has rendered such service to the community or motorsports that the Club sees fit to honour him or her. They will have all the benefits of an Active member.
 - (g) Members shall be 16 years of age or older.

SECTION B - MEMBERSHIP FEES

Fees for All memberships shall be determined annually by the Club Executive and are due and payable December 1st.

SECTION C - ADMISSION

Membership is automatic upon payment of the annual fee, provided the applicant is not then suspended. If the member is new to VMSC, whether applying for an Active or Family membership a condition of three events is necessary to be approved for an Active member status.

SECTION D - SUSPENSION FROM MEMBERSHIP

1. Temporary or permanent suspension of membership may result from violation of the Bylaws or Rules of the Club, or from conduct unbecoming a membership.
2. Complaints shall be in writing, signed and submitted to the Club President.
3. The Club Executive shall consider the complaint against a current Active or Family membership at their next Executive meeting and make further inquiries if it is deemed necessary. If the Executive, in its sole discretion, determines that action must be taken on the complaint, the President shall notify the party complained of in writing, including the full particulars of the complaint, and that party shall have the opportunity to be heard at a special online meeting of the Club Executive, at a time and place chosen by them, to be held no later than 60 days from the date the party is notified. The Club Executive shall recommend the nature and duration of suspension, if any, to the members at a special online meeting and the suspension shall not take effect until a majority of the members in attendance have voted to approve the recommendation. A recommendation for suspension may, at the sole discretion of the Executive, include conditions for reinstatement.
4. Should a complaint be related to a probationary Active or Family membership the executive will hold a special online Executive meeting and can, by a majority vote, have the membership suspended temporarily or permanently at their discretion without holding a special general meeting. A recommendation for suspension may, at the sole discretion of the Executive, include conditions for reinstatement.

ARTICLE 2 - OFFICERS

1.
 - (a) There shall be elected the following Officers, to be known as the Executive:
President
Vice President
Secretary
Treasurer
 - (b) There shall be elected the following Officers, to be known as the Directors:
Club Competition Director
Deputy Competition Director
 - (c) All other additional Directorships shall be appointed at the discretion of the Executive.
2. The immediate Past President shall automatically become a member of the Executive. If there is no immediate Past President, the Club Competition Director will be an Executive position.

3. Any three (3) members of the Executive including either the President or Vice President, shall constitute a quorum at an Executive meeting.
4. The Executive shall meet at the call of the President or Vice President at such times as either of them shall see fit. If an Active Member wishes to attend an Executive meeting they may, with permission of the Executive, but may not vote therein. The business of such meetings shall be strictly confidential.
5. The President shall preside at all meetings of the Club, appoint all committees authorised but not appointed by the Club, and generally supervise all the affairs of the Club.
6.
 - (a) The Vice President shall perform the duties and have the power of the President during the absence or incapacity of the President.
 - (b) The Directors in 1(b) are directly responsible to the Vice President as overall coordinator.
 - (c) The Vice President will coordinate committees formed by the Club.
7. The Secretary shall keep an accurate record of the minutes of the meetings of the Club, conduct all correspondence for the general workings of the Club, keep an accurate record of the names and addresses of all members and perform all other duties as normally befall their office. They shall receive copies, for the Club files, of all correspondence using the Club name.
8. The Treasurer shall collect all dues, fines, fees, assessments, and other monies owed to the Club, and shall keep a record of monies received and spent. They shall pay all bills from the Club funds when authorised to do so by the Executive. They shall prepare a balance sheet and profit and loss statement for the annual meeting and at any other time deemed by the Executive. They shall keep all funds of the Club not required for petty cash expenditures in a bank account in a chartered bank or trust company or credit union, chosen by the Executive.
9. The Club Competition Director and the Deputy Competition Director shall be responsible for the coordination of personnel and equipment required to run events sponsored by the Club.
10. The two (2) Competition Directors, upon being advised by any sanctioning body representatives, shall co-ordinate all Club competition, regarding the yearly calendar, to avoid event clashes.
11. Any Officer may be removed from office by a two-thirds (2/3) majority vote at any general meeting of the Club for:
 - (a) Inefficiency in the performance of his or her duties.
 - (b) Any reason which would justify expulsion.
12. The Executive shall have the authority to do all proper and lawful acts on behalf of the Club except those which involve the disbursement of Club funds exceeding \$1000.00 or those which will affect the identity or purpose of the Club. Such matters require ratification of the Club at a Special Club meeting.
13. No member shall hold the office of President for more than two (2) years consecutively unless no qualified replacement is put forth.

ARTICLE 3 - COMMITTEES

1. Race Drivers Committee

(a) Membership

There shall be a standing committee of the licensed race drivers who are members of the Club. Voting membership on the committee shall be restricted to those race drivers who hold as a minimum a valid race license at the ASN Regional, or ICSCC Area level, though other levels of licensing are welcome to attend the meetings of the committee as guests.

(b) Meetings

The RDC will meet at the call of its head to propose racing rule amendments that the club shall propose to the sanctioning bodies to which it belongs. Further meetings will be called as required to vote on the agenda(s) for competition regulation changes so the club representative(s) will have a clear mandate to represent the club.

At the Fall meeting to vote on competition rule proposals the committee shall elect the person(s) that will attend the competition rule change meetings as representative(s) of the club.

(c) Committee Head

The head of the Race Driver's Committee shall have as primary duty the overseeing of the Club Driver Training Program. This shall be by either organizing the Driver Training events that the Club holds during the calendar year, or by delegating that responsibility. The committee head will liaise with the Club Competition and Deputy Competition Directors to ensure that the events listed on the Club Competition calendar and there are no date conflicts.

The secondary duty of the committee head shall be to act as liaison between the committee and the Club membership and to act as advisor to the Club membership on matters directly affecting the cooperation of the race drivers and the Club membership.

ARTICLE 4 - ELECTIONS

1. Only Active Members in good standing, who have been in good standing for at least six (6) months, or has been a member in good standing for more than one (1) year in the previous five (5) years, shall be eligible for election as Officers or Directors.
2. Only Active Members in good standing, who have been Active Members in good standing for at least twelve (12) months and who have served on a previous Executive, or as a Director, shall be eligible for election as President.
3. The election of Officers and other Directors shall take place during the annual general meeting in October and shall take office in November of that year. Election shall take place by secret ballot which shall be prepared in advance.
4. Voting for the four (4) major Officers shall be by elimination vote.
5. (a) A three (3) person Nominating Committee shall be appointed by the Executive.
(b) Nominations shall be open at two (2) meetings prior to the elections.
The task of the Nominating Committee is to prepare a slate of Officers whom they deem best suited for the various offices. Any member in good standing may nominate a candidate of their choice, notwithstanding those made by the Nominating Committee.

6. Separate ballots shall be cast for each office. The positions shall be filled in the following sequence:
President
Vice President
Secretary
Treasurer
Club Competition Director
Deputy Competition Director
7. No proxy votes shall be allowed.
8. The nominator shall be prepared to speak for their nominee.

ARTICLE 5 - MEETINGS

1. In 2020 with the onset of COVID, club monthly meetings were cancelled. Once in person meetings were allowed again and Western Speedway closed, the club executive found that getting a quorum for a monthly meeting was very difficult. The Executive holds online meetings as required and the Annual General Meeting is in person in October.
2. The annual meeting of the Club shall be held in October. The treasurer shall present a statement of income and expenses for the year to the membership for approval and ratification by majority vote. The membership director will provide numbers of Active, Family and Lifetime members for that year. The Competition director will provide a summary for the season and recommend equipment purchases for the following year.
3. A quorum for any club general meeting shall be 10 active members
4. Special meetings and the consideration of Special Resolutions shall require seven (7) days written notice to members. Seven (7) days notice shall be required of any general meeting at which it is intended to introduce a Special Resolution, and the notice shall specifically state the items or item of business it is intended to transact or to the resolution it is intended to introduce, as the case may be.
5. Except in the case of a motion for secret ballot voting shall be by show of hands. Only Active members may vote at any meeting. A motion receiving a majority vote of the Active Members present shall be deemed to be carried, provided that a motion for the disbursement of Club funds exceeding one thousand dollars (\$1000.00), shall require a two-thirds (2/3) majority to be carried.
6. The Annual General Meeting (AGM) in October shall include a Special Meeting for amendments to the Constitution and Bylaws and/or amendments to the Club Competition Rules. Proposed amendments must be submitted in writing to the Club President not later than 14 days before the AGM and notice to the membership shall be made in accordance with paragraph 4.
7. Any notice in writing required by the bylaws shall be provided by email.